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*Chair*  
Annette Watters (AL)  
*Vice-Chair*  
Pam Harris (MT) and  
Pam Schenker (FL)  
*Secretary*

## NATIONAL STATE DATA CENTER STEERING COMMITTEE

*Representing a Network of 1,800  
SDC/BIDC Data Centers and Affiliates Nationwide*

*We Bring Value-Added Census Data and Education to the User*

Julie Hoang (CA)  
Richard Rathge (ND)  
Carol Rogers (IN)  
Robert Scardamalia (NY)  
Jane Traynham (MD)

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### State Data Center Conference Call Meeting Minutes April 3, 2007

The conference call meeting commenced at 2:00 pm EST. All Steering Committee members were present on the call. Also attending were Nancy Torrieri, Doug Hillmer, Mike Ratcliffe, Frank Ambrose, Maria Olmedo, Barbara LaFleur and Renee Jefferson-Copeland from the Bureau.

The agenda items for this conference call were:

- ACS Rural PUMAs
- Steering Committee meeting in June
- October Annual Meeting
- Consolidated Federal Funds Reports (CFFR)
- DVD/CD mailings
- Evaluations from the Mid-Year Meeting in New York City
- Steering Committee Elections
- Other Business

#### ***ACS Rural PUMAs***

Nancy Torrieri, Doug Hillmer and Mike Ratcliffe began a discussion of a rural statistical areas joint project with USDA/ Economic Research Service (ERS), SDCs and the Appalachian Regional Commission. The arrangement would include free special data tabulations from the Bureau. In turn, the participants would show how the data could be used and provide feedback on the data needs in rural areas. They also discussed the possibility of a pilot program with selected states to delineate rural geographies meeting a 65,000 population threshold. Another goal of the proposal is to use this process to develop the foundation for 2010 PUMA's. The project will begin this summer with delineation completed by fall. Assuming the geographic areas are completely defined and agreed to by the SDCs by early November 2007, Census will produce the basic ACS profiles by the end of December 2007 for these areas. State participants will then conduct analysis of the data results and usefulness of the geographic definitions and provide results of their analyses to Census within three months of receipt of these profile data.

#### ***Steering Committee Meeting in June***

The Steering Committee meeting in June has had a date change. The committee will meet June 18-20 instead of June 20-22. The meeting will be in D.C. and the hotel will be the Sheraton Crystal City. The FSCPE will meet on June 19-21 and the CIC will still meet on June 20-22.

#### ***October Annual Meeting***

The October meeting dates are the 10-12<sup>th</sup> with the hotel location still under negotiation.

### ***Consolidated Federal Funds Reports (CFFR)***

The release of the 2005 Consolidated Federal Funds reports is still another 4-6 weeks away. CLO will send copies to leads and coordinating agencies only.

### ***DVD/CD Mailings***

Discussion centered around receipt of excess CD/DVDs and that CLO is making every attempt to ask the lead agencies the number of CD/DVDs that they want to receive based on each product. The default is to send numbers for all affiliates. Some suggestions for excess CD/DVDs is to send to public or school libraries.

### ***Evaluations from the Mid-Year Meeting in New York City***

The evaluation forms collected from participants from the New York City Mid-Year meeting will be available to steering committee members next week who will use the information for planning future meetings.

### ***Steering Committee Elections***

The three committee members with terms expiring at the 2007 annual meeting are Richard Rathge, Jane Traynham, and Carol Rogers. Richard and Carol are both completing their second consecutive terms and are not eligible to run for re-election. The nomination process will commence in June.

### ***Other Business***

Annual Report - Barbara explained that there was a minor error in the annual report form and that a corrected form was emailed to leads.

Geographic Program Participant Database (GPPD) - Frank asked about receipt of the email regarding the GPPD as it seems there were problems with that email being sent and received. He will send it again. State participation in updating this address file will make the file more useful and accurate for everyone.

Email problems. CLO staff recommends sending email to two staff persons to cover in case someone is out of the office or, as in the case above, there are problems with a particular email.

Next conference call is Tuesday, May 1<sup>st</sup>.

Conference call ended at 3:20 pm EST.