

NATIONAL STATE DATA CENTER STEERING COMMITTEE

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*Representing a Network of 1,800
SDC/BIDC Data Centers and Affiliates Nationwide*

We Bring Value-Added Census Data and Education to the User

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State Data Center Steering Committee Conference Call Meeting Minutes Tuesday, May 12th, 2009

The conference call meeting commenced at 2:00 pm Eastern Daylight Saving Time on Tuesday May 12th. All Steering Committee members were in attendance, with the exception of Jane Traynham. The Customer Liaison and Marketing Services Office (CLMSO) was represented by Frank Ambrose, Barbara LaFleur, and Nelson Colon. In addition, Rachel Justis from Indiana University joined the call to demo the new Beta Clearinghouse site.

Agenda:

- Demo of Beta Clearinghouse website
- Population Estimates Conference Call
- Webinars
- New Member Welcome Packet
- Review of June Meeting Agenda
- Follow-up on October and February meetings with BPS, FLD, GEO
 - LUCA lessons learned feedback
 - Follow-up with network on BPS, BAS, New Construction participation
- Update on Advanced Query
- Update on LUCA Appeals Process
- Discussion/Clarification on ACS RSA Project
- Census 2010 Promotion and Partnership Activities
 - Address canvassing
 - Communication with regional offices
- CLMSO Updates
 - SDC website
 - Annual reports
- Personnel Changes at the Census Bureau
- Other Items

Discussion:

- ***Demo of Beta Clearinghouse website***
 - Rachel Justis from Indiana University walked the steering committee through the beta clearinghouse website. A wordpress account would need to be setup for anyone that will be contributing to the site (for example, the secretary would need access to post the minutes). The site has “tags”, delicious.com links, and the ability to add comments. Rachel showed the group how to use commenting or blogging. There are different levels and processes that can be used for commenting, which the steering committee will discuss further.
 - The existing site has already been converted to the new site. The steering committee will discuss this site further at their early June steering committee meeting and get back with Rachel regarding a switch over date to the new site.

- **Population Estimates Conference Call**
 - There were only 6 people present on the call steering committee conference call regarding the population estimates; two from the SDC steering committee. The CIC participants were not familiar with the background of the estimates. It appeared that the population estimate staff read the release. The range of the questions and interests on the call were very varied, so the SDC steering committee would like to address the purpose of the conference call. The steering committee will add this topic to Friday's June 5th steering committee agenda.
- **Webinars**
 - The first webinar that was held on May 7th worked very well. There were about 38 people that logged into the call; thus it is a wonderful means to reach the network with focused topics. This is also a good way to train the network and possibly regional staff. There may be some improvements that can be done and Barbara L. will investigate these processes. The next session will be on 2010 Census products and software (on the DVD) and will be on June 11th. Field Division's session may be the week after that to discuss field activities and partnership.
- **New Member Welcome Packet**
 - The new member welcome packet will be a live document and should be updated and reviewed periodically. The new member welcome packet should be sent out initially to all leads, then to new members when notified by CLMSO, and also posted to the clearinghouse website. The draft document will be reviewed and discussed by the steering committee at the June meeting and then sent to all leads.
- **Review of June Meeting Agenda**
 - The steering committee reviewed the tentative agenda and suggested some modifications.
- **Follow-up on October and February meetings with BPS, FLD, GEO**
 - LUCA lessons learned feedback
 - The steering committee will send out a reminder to the network and CLMSO will contact geography to determine what the deadline is for feedback on this topic.
 - Follow-up with network on BPS, BAS, New Construction participation
 - The steering committee will be contacting tree states to determine the number of states that are willing to participate for the coming year's programs with BPS, BAS, and New Construction.
- **Update on Advanced Query**
 - Due date for submitting feedback on advanced query has passed, but please still send information to the Census Bureau.
- **Update on LUCA Appeals Process**
 - Linda Franz will let CLMSO know when the final Federal Register Notice will be issued.
- **Discussion/Clarification on ACS RSA Project**
 - There will be one more year for this project, reviewing the 2008 data. The next step will be a request to incorporate these areas as a new geography. When the time comes, CLMSO will share the required procedure / guidelines for requesting that the RSAs be added as geographies.
- **Census 2010 Promotion and Partnership Activities**
 - Address canvassing
 - Nationally, address canvassing is 91% complete, but only 78% of the addresses have been through quality control.
 - Communication with regional offices

- Regional offices can supply SDCs with a list of complete count committees, upon request.
- ***CLMSO Updates***
 - SDC website
 - The Bureau has put up a draft version of the newly reformatted website by the steering committee. Email comments to Barbara. This site is a work in progress and some items that are not visible, may be incorporated into the yet to be developed SDC Secure Site tab.
 - Annual reports
 - To date, 15 out of 56 annual reports are in. The deadline has been extended to June 1st.
- ***Personnel Changes at the Census Bureau***
 - Robert Grove's nomination as Director
 - Hearing has been rescheduled for Friday, May 15th.
 - Others
 - The interviews for the State and Governmental Branch Chief were finished last week. An announcement regarding this appointment should be later this week.
- ***Other Items***
 - There were no other items discussed.
- ***Adjourn***
 - The steering committee conference call adjourned at about 3:20 pm.