

Dan Veroff (WI)
Chair
Annette Watters (AL)
Vice-Chair
Pam Schenker (FL)
Secretary
Sue Copella (PA)
Assistant Secretary

NATIONAL STATE DATA CENTER STEERING COMMITTEE

*Representing a Network of 1,800
SDC/BIDC Data Centers and Affiliates Nationwide*

Julie Hoang (CA)
Jane Traynham (MD)
Barbara Ronningen (MN)
Leonard Gaines (NY)
Will Sawyer (VT)

We Bring Value-Added Census Data and Education to the User

State Data Center Steering Committee Conference Call Meeting Minutes Tuesday, January 13th, 2009

The conference call meeting commenced at 2:00 pm Eastern Standard Time on Tuesday January 13th. All Steering Committee members were in attendance except Julie Hoang. The Customer Liaison Marketing Services Office (CLMSO) was represented by David Donovan, Frank Ambrose, Barbara LaFleur and Samantha Proctor.

Agenda:

1. Planning for the February Steering Committee meeting:
 - a. Review of agenda for meeting
 - b. ACS Review Session and providing feedback on any analysis done on 3-year ACS data
 - c. Follow-up session on strategic partnering effort conducted in October
2. Update on voting on by-laws amendment
3. Update on tools being added to SDC Clearinghouse website
4. Discussion of Building Permits program and memo written by Steering Committee
5. Status of responses to letters/memos from Steering Committee
 - a. Letter on 2010 Planning Database to Arnold Jackson
 - b. Memo to CLMSO regarding Building Permits Survey program
6. Update on status of SDC website
7. Changes in personnel at the Census Bureau
8. Other Items

Planning for the February Steering Committee meeting

CLMSO and the steering committee members discussed and reviewed the draft agenda for the upcoming February meeting. The ACS discussion session will be divided into 3 major topics. For the topic, "providing feedback on any analysis done on the 3-year ACS data", Len Gaines and Chip Sawyer volunteered to summarize current analysis that they have done and will be prepared to discuss their research at the meeting. Dan Veroff will coordinate this session with the chairs of the FSCPE (Federal-State Cooperative Programs for Population Estimates) and CIC (Census Information Centers) steering committees.

The agenda also has a time slot for the steering committee to re-meet with the offices and individuals that interacted with the group in a strategic planning session in October 2008. This time will give the Bureau and the steering committee an opportunity to review and work on the partnership opportunities that were discussed in October.

Barbara LaFleur will try to send all pertinent materials needed for the February meeting to the steering committee prior to the meeting.

Update on voting on by-laws amendment

Voting closed on December 20, 2008 for the by-law amendment change as shown below. Forty-seven of the 56 SDC members voted, unanimously approving the new language.

CURRENT LANGUAGE

Article II, Section 2, Paragraphs 4-5:

Vacancies occurring before the expiration of term shall be filled by the Chairperson of the Steering Committee who shall appoint an eligible member to serve until the next general election. The selection of an eligible member shall be ratified by majority vote of the members of the Steering Committee.

At the general election, the highest vote recipient not gaining a full term, or a transition term as described above, shall be selected to complete the vacated original term. The member fulfilling this term shall be eligible to compete for a full term immediately following the completion of this term.

NEW LANGUAGE

Amendment to Article II, Section 2, Paragraphs 4-5:

Vacancies occurring before the expiration of the term shall be filled by the candidate in the most recent election preceding the vacancy who received the highest number of votes among those who were not elected. If this person is no longer eligible or available, the Chairperson of the Steering Committee shall appoint an eligible member to serve the remainder of the term. The Chairperson's appointment shall be ratified by a majority vote of the members of the Steering Committee.

The member fulfilling this term shall be eligible to compete for a full term immediately following the completion of the remainder of this term. Time spent completing an unexpired term on the Steering Committee shall not count towards the limit of two consecutive full terms.

Discussion of Building Permits program and memo written by Steering Committee

The steering committee will meet again at the February steering committee meeting at Census Bureau headquarters with the staff of the Building Permits section to discuss partnership opportunities and barriers.

Update on tools being added to SDC Clearinghouse website

Dan Veroff has been in touch with Rachel Justice of the Indiana State Data Center/BIDC program at Indiana University and new features are in the process of being added to the SDC Clearinghouse website. These features will include: archived listserv messages; the ability to search archived listserv messages; a blog structure for questions and messages; and searchable database of contacts. When these new features are implemented, the network will be notified.

Status of responses to letters/memos from Steering Committee

The steering committee has written letters/memos to the Bureau on partnership and issues relating to the 2010 Census. CLMSO informed the steering committee that responses to some of the letters/memos should be received and that the planning data will be available prior to the February steering committee meeting. In this way the steering committee can discuss the responses at the February meeting, both among themselves and with Bureau staff and CLMSO. The topics include the status of the planning database, information on regional office activities and information on partnering with the Bureau regarding the Building Permit survey.

Update on status of SDC website

CLMSO has put a version of the new SDC website up for steering committee review and input. Comments are due back to CLMSO (Barbara LaFleur) by January 30th and the steering committee will review the updates and discuss the website at the February Steering Committee. The website should be visible to the public shortly after that meeting.

Personnel changes at the Census Bureau

Director Murdock has resigned and his last day with the Census Bureau was January 9, 2009. Tom Mesenbourg has assumed the role of Acting Director. Associate Director for Communications, Ruth Cymber is also leaving the Bureau, her last day is later this month. Tim Trainor is the new chief of the Geography Division and Nelson Colon will be joining CLMSO starting January 18, 2009. An updated CLMSO liaison list is attached to these minutes (Attachment A).

Other items

CLMSO will be working on updating the SDC/BIDC Program Guide. The steering committee suggested several instances where the existing document is out of date. This is a living document and is updated periodically as items within change. The Census Bureau is closed January 19 & 20, 2009.

Adjourn

The steering committee conference call adjourned at 3:10 pm.

Attachment A

Customer Liaison and Marketing Services Office
 State and Governmental Programs Branch
 Liaison List
301-763-1305

Barbara LaFleur barbara.a.lafleur@census.gov	
State	Regional Office
Alaska	Seattle
American Samoa	Los Angeles
Arizona	Denver
California	Los Angeles/Seattle
Colorado	Denver
Connecticut	Boston
District of Columbia	Philadelphia
Florida	Atlanta
Guam	Los Angeles
Hawaii	Los Angeles
Illinois	Chicago
Indiana*	Chicago
Kentucky*	Charlotte
Louisiana*	Dallas
Michigan	Detroit
Minnesota	Kansas City
Missouri	Kansas City
Montana*	Denver
Nevada	Denver
New Jersey	Philadelphia/New York
New Mexico	Denver
New York	New York/Boston
North Carolina*	Charlotte
Northern Mariana Islands	Los Angeles
Pennsylvania	Philadelphia
Puerto Rico	Boston
Rhode Island*	Boston
Tennessee*	Charlotte
Texas	Dallas
Virgin Island	Boston
West Virginia*	Detroit

Nelson Colon nelson.s.colon@census.gov	
State	Regional Office
Alabama	Atlanta
Arkansas	Kansas City
Delaware*	Philadelphia
Georgia*	Atlanta
Idaho*	Seattle
Iowa*	Kansas City
Kansas	Kansas City
Maine	Boston
Maryland*	Philadelphia
Massachusetts	Boston
Mississippi	Dallas
Nebraska	Denver
New Hampshire	Boston
North Dakota	Denver
Ohio*	Detroit
Oklahoma	Kansas City
Oregon	Seattle
South Carolina	Charlotte
South Dakota	Denver
Utah	Denver
Vermont	Boston
Virginia*	Charlotte
Washington*	Seattle
Wisconsin	Chicago
Wyoming	Denver

*Also Governors' Liaison