

Xan Wedel (KS)
Chair
Annette Waters (AL)
Vice-Chair
Pam Harris (MT) and
Pam Schenker (FL)
Secretary

NATIONAL STATE DATA CENTER STEERING COMMITTEE

*Representing a Network of 1,800
SDC/BIDC Data Centers and Affiliates Nationwide*

We Bring Value-Added Census Data and Education to the User

Julie Hoang (CA)
Richard Rathge (ND)
Carol Rogers (IN)
Robert Scardamalia (NY)
Jane Traynham (MD)

State Data Center Conference Call Meeting Minutes February 6, 2007

The conference call meeting commenced at 2:00 pm EST with all steering committee members participating, except Richard Rathge. The CIC (Census Information Center) liaison Howard Shih was also present. Frank Ambrose, Barbara LaFleur, and Maria Olmedo joined the conference call for the Customer Liaison Office (CLO).

The agenda items for this conference call were:

- Advance LUCA Letters
- Federal Register (Vol 71, No 241)
- 2006 Annual Report
 - Mid-Year Meeting
 - Program
 - Promotion
- February Steering Committee Meeting
- Clearinghouse Website
- Other New Business
 - Boundary Annexation Survey (BAS) and Building Permits Program

Advance LUCA Letters

The letters are going out on a flow basis by region and have started with the Boston region. CLO will be forwarding to the network a link to sample letters, while a link to the information booklets is at: <http://www.census.gov/2010census>.

Federal Register - (Vol. 71, No 241), Thursday, December 15, 2006

The steering committee reviewed the Boundary Annexation Survey (BAS)-related Federal Register notice and determined that a response was not needed.

2006 Annual Report

The annual report is used for CLO to document the effectiveness of the program. Discussion centered on counting the number of attendees, not just the number of meetings. Quantifying may be better than indicating yes or no. Something that shows the multiplier effect might be beneficial. CLO reviewed last year's collection instrument and decided what questions are needed by CLO. CLO was planning on collecting the data online similar to last year, but the steering committee recommends emailing a worksheet instead unless a "true" online system becomes available. Barbara LaFleur will forward the old questionnaire for the committee to review what was changed. The steering committee will review the new form and give Barbara feedback by Friday February 9, 2007.

Mid-Year Meeting

Program

Annette Watters presented a status update on the program. The first day is focused on general Census subjects including ACS; population estimates; LED; redistricting; while the second day will be focused on LUCA with the exception of Paul Zeisset (Econ Census); and speakers from the network will be presenters on Wednesday with a focus on how SDC/BIDCs can help the Census Bureau. The agenda has been coordinated with FSCPE to determine what sessions will be jointly attended due to common interests.

Promotion

The promotional flyer, list of alternate hotels, and registration information are on the Clearinghouse website. The steering committee is encouraged to contact their tree states and promote attendance of the lead and affiliates.

February Steering Committee Meeting

Frank Ambrose distributed an updated agenda for the meeting with some slight changes including when Howard Hogan will present.

Clearinghouse Website

Please remind Carol Rogers of updates that need to be posted. Discussion centered on how to make the clearinghouse a more frequently visited site and more useful site for the network. Xan Wedel mentioned that we could post the list of subject experts that was collected. Another way to promote the site would be to put the minutes up on the clearinghouse website and distribute a link to the network to download the minutes instead of sending them as an attachment.

Other New Business

Boundary Annexation Survey (BAS) and Building Permit Program

Barbara LaFleur indicated that there are state laws that prohibit personal information of local government officials to be on the Internet. Therefore, the BAS list of names and addresses of local government officials will be accessible on a secured website/server. The same issue applies to the Building Permits Program, which will be moving in the same direction.

The conference call meeting adjourned at 3:00 pm EST.